



Change of Shared Tenancy

This form is to be completed if, during your tenancy, the occupants at the premises changes. This is not to be used if all tenants are vacating.

Box 1: All tenants who are vacating the premises

Box 2: All tenants who are intending to move in

Box 3: Complete list of all tenants who will be residing at property after change of tenancy is complete (please include existing tenants and new occupant's).

PROPERTY ADDRESS:

VACATING TENANT DETAILS:

Name: Signature: Date: .../.../.....

Name: Signature: Date: .../.../.....

Name: Signature: Date: .../.../.....

NEW OCCUPANT'S DETAILS: (please submit with application form for new occupants)

Name: Signature: Date: .../.../.....

Name: Signature: Date: .../.../.....

Name: Signature: Date: .../.../.....

COMPLETE LIST OF ALL REMAINING AND NEW OCCUPANTS WHO WILL BE RESIDING AT THE PREMISES:

Name: Signature: Date: .../.../.....

Name: Signature: Date: .../.../.....

Name: Signature: Date: .../.../.....

Name: Signature: Date: .../.../.....

Name: Signature: Date: .../.../.....

Please note: It is not Elders responsibility to organise the change of shared bond, to ensure that the bond is being held in the names of only current occupants. You will need to fill out and sign a Form 6, Change of Shared Bond Form, and submit to Elders for processing. If this is not completed, it may affect your bond refund at the end of your tenancy.